1. Welcome and introductions

2. Campus Labs demo (Paul Klute)

3. Form core component sub-groups

4. Meeting schedule

5. Access to materials

6. Plans for completing our task

**Homework for whole subcommittee:**
Come to next sub-committee meeting having read the description of the criterion under discussion, 3A. Be prepared to ask questions and discuss ideas about appropriate evidence.

**Homework for subgroup A:**
Come prepared to lead the discussion with a draft of the section.