Members in Attendance

- Ann Cudd – Chair
- Ruth Ann Atchley
- John Augusto
- Dan Bernstein
- Paul Buskirk
- Tammara Durham
- Erin Ellis
- Kristina Maude
- Eddie Muñoz
- Lucy Russell
- Joan Sereno
- Cindy Teel
- Kelli Thomas
- Chris Wiles
- Barbara Russell - Staff

Topics Discussed

- Core Component 3A draft document including the arguments and evidence
- What length and appearance is expected for the Criterion 3 section? What is the scope? Need to think about how to edit down.
- Is this more a document for the reviewers or a self-study for KU to use to take a close look at ourselves?
- How we can use focus groups to create evidence
- Email Barbara Russell if you need help tracking down some evidence

Conclusions Reached

- Need to talk about where we are awesome but also where we have challenges and opportunities
- This self-study is an opportunity for us to examine our work but the actual document should focus on answering the required questions
- There is overlap in the components so try to only answer your specific questions and not provide information that fits better in a different section of the document
- Need to include process and evaluation of the process. Do we have good procedures in place?
- Include context where appropriate
- This is about balance, between self-study and self-promotion, between what is in our corner and what is in the rest of the report, and between saying everything and saying only what needs to be said

Tasks

<table>
<thead>
<tr>
<th>Tasks</th>
<th>Date</th>
<th>Who is Responsible?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review your section to determine where you are missing evidence and send Barbara a very rough draft of the section at least 24 hours before the next meeting for circulation for the committee</td>
<td>10/17/13</td>
<td>All subcommittee members</td>
</tr>
<tr>
<td>Send Barbara a very rough draft of the section at least 24 hours before the next meeting for circulation for the committee</td>
<td>10/23/13</td>
<td>Sub-group 3B</td>
</tr>
<tr>
<td>Come to the next meeting prepared to lead the discussion</td>
<td>10/24/13</td>
<td>Sub-group 3B</td>
</tr>
<tr>
<td>Come to the next meeting having read the description of criterion 3B. Be prepared to ask questions and discuss ideas about appropriate evidence.</td>
<td>10/24/13</td>
<td>All subcommittee members</td>
</tr>
</tbody>
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Future Meetings (Date/Time/Location):
- Thursday, October 24, 9 – 11 A.M., in the Regents Room, 230 Strong Hall
- Tuesday, November 12, 1:30 – 3:30 P.M., in the Regents Room, 230 Strong Hall
- Thursday, November 21, 10 A.M. – 12 P.M., in the Provost Conference Room, 250 Strong Hall
- Friday, December 6, 8:30 – 10:30 A.M., in the Provost Conference Room, 250 Strong Hall