Members in Attendance

- Ann Cudd – Chair
- Ruth Ann Atchley
- John Augusto
- Dan Bernstein
- Tammara Durham
- Erin Ellis
- Eddie Muñoz
- Lucy Russell

- Joan Sereno
- Cindy Teel
- Kelli Thomas
- Barbara Timmermann
- Chris Wiles
- Susan Williams
- Barbara Russell - Staff

Topics Discussed

- Core Component 3B draft document including the arguments and evidence
- Expectations for the subcommittee
- Ongoing planning for the subcommittee

Conclusions Reached

- The subcommittee draft should include more narrative than just the bullet points, but still not polished
- Need to revise your section based on the group discussion
- Our aim is for a total of 30 pages so try to be brief, can use graphs and tables to help illustrate points
- We can add in the links at a later time
- There will be one meeting in the new year to review the entire revised document
- We should plan to do some of the cutting ourselves to make sure what we consider important is included

Tasks

<table>
<thead>
<tr>
<th>Tasks</th>
<th>Date</th>
<th>Who is Responsible?</th>
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<tbody>
<tr>
<td>Review your section to determine where you are missing evidence and</td>
<td>ASAP</td>
<td>All subcommittee members</td>
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<tr>
<td>email focus group questions to Ann to create needed evidence</td>
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<tr>
<td>Send Barbara a very rough draft of the section at least 24 hours</td>
<td>11/11/13</td>
<td>Sub-group 3C</td>
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<td>before the next meeting for circulation for the committee</td>
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<tr>
<td>Come to the next meeting prepared to lead the discussion</td>
<td>11/12/13</td>
<td>Sub-group 3C</td>
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<tr>
<td>Come to the next meeting having read the description of criterion</td>
<td>11/12/13</td>
<td>All subcommittee members</td>
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<tr>
<td>3C. Be prepared to ask questions and discuss ideas about appropriate evidence.</td>
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Future Meetings (Date/Time/Location):

- Tuesday, November 12, 1:30 – 3:30 P.M., in the Regents Room, 230 Strong Hall
- Thursday, November 21, 10 A.M. – 12 P.M., in the Provost Conference Room, 250 Strong Hall
- Friday, December 6, 8:30 – 10:30 A.M., in the Provost Conference Room, 250 Strong Hall