Members in Attendance

- Ann Cudd – Chair
- Ruth Ann Atchley
- Dan Bernstein
- Paul Buskirk
- Tammarra Durham
- Dena Register
- Joan Sereno
- Kelli Thomas
- Barbara Timmermann
- Anne Walling
- Chris Wiles
- Susan Williams
- Barbara Russell - Staff

Topics Discussed

- Core Component 3C draft document including the arguments and evidence
- The HLC multi-location letter gives us a hint about how reviewers will be writing about us

Tasks

<table>
<thead>
<tr>
<th>Task</th>
<th>Date</th>
<th>Who is Responsible?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review your section to determine where you are missing evidence and email focus group questions to Ann to create needed evidence</td>
<td>ASAP</td>
<td>All subcommittee members</td>
</tr>
<tr>
<td>Send Barbara a very rough draft of the section at least 24 hours before the next meeting for circulation for the committee</td>
<td>11/20/13</td>
<td>Sub-group 3D</td>
</tr>
<tr>
<td>Come to the next meeting prepared to lead the discussion</td>
<td>11/21/13</td>
<td>Sub-group 3D</td>
</tr>
<tr>
<td>Come to the next meeting having read the description of criterion 3D. Be prepared to ask questions and discuss ideas about appropriate evidence.</td>
<td>11/21/13</td>
<td>All subcommittee members</td>
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</tbody>
</table>

Future Meetings (Date/Time/Location):

- Thursday, November 21, 10 A.M. – 12 P.M., in the Provost Conference Room, 250 Strong Hall
- Friday, December 6, 8:30 – 10:30 A.M., in the Provost Conference Room, 250 Strong Hall