1. Researcher finalizes survey instrument
2. Researcher considers distribution method
3. Researcher submits IRB protocol if necessary
4. Researcher submits online Survey Request Form
   - Include survey instrument
   - Specify preferred distribution
   - Attach IRB approval documentation
5. Survey committee reviews request
   - Approved
     - OIRP provides distribution list to researcher or directly distributes survey
   - Denied
     - Researcher pursues alternative distribution methods